



DEPARTMENT OF VETERANS AFFAIRS

**Louis A. Johnson VA Medical Center
1 Medical Center Drive
Clarksburg, WV 26301-4199**

**APPOINTMENT LETTER FOR TRAINEES PAID
THROUGH A DISBURSEMENT AGREEMENT**

Date: July 1, 2019 (Academic Year 2019 through 2020)

Dear Trainee:

Welcome to the Department of Veterans Affairs (VA) and the Louis A. Johnson VAMC. You will be given a without compensation appointment at our facility as an Intern/Student/ Resident/Fellow from July 1, 2019 (Start Date) to June 30, 2020 (End Date) under the authority of Title 38 United States Code (U.S.C.) 7406.

During your period of appointment to our facility, you will be paid by VA using a disbursement agreement with **United Hospital Center** and will be authorized to perform services as directed by **Jacob Barkley, MD, Director of Medical Education.**

Acceptance of this letter, as signified by your signature below, and completion of the Standard Form (SF) 61 prior to the start of your training, serves as your appointment authorization for this training period. If you have prior federal service, you are requested to notify our Human Resources Management Office at telephone number (304) 623-3461, ext. 7697, for additional appointment information and processing. Please bring this letter with you, as well as any documents you may have relating to your prior federal service.

Sincerely yours,

(Appointment Authority)

(Signature)

(Date)

(Printed or Typed Name)

(School or Program)